



Charging and Remissions

February 2026

Last Review Date	February 2024
Date Adopted by the Governing Body	February 2026
Review Date	February 2028
Headteacher – Mr. Joshua Jones	<i>J.Js</i>
Chair of Governors – Mr. Paul Croston	P. Croston



Charging and Remissions Review Sheet

Date of Review	Reviewer(s)	Comments
December 2023	Dion Griffiths (Headteacher)	<ul style="list-style-type: none"> • Included further information on circumstances where charges are/ are not raised. • Included section on breaking or damaging property.
January 2026	Joshua Jones (Acting Headteacher)	<ul style="list-style-type: none"> • Included clarity around payment for After-school clubs • For the Breaking and Damaging Property clarified that it will reflect the actual cost of repair or replacement • Added a statement regarding schools' commitment to accessibility and equality.



Introduction

The purpose of the policy is to clarify the charges that can and cannot be raised for activities at Ysgol Sant Dunawd. The policy has been created according to Sections 449-462 of the Education Act 1996 which explains the law about the charges that can and cannot be made for activities in schools maintained by local authorities.

Circumstances where charges are not raised

Charges are not raised for the following:

Education in School

- Education provided wholly or mostly during school hours.
- Cases of receiving compulsory school aged children into the school.
- Class based activities that are part of the school's Curriculum.
- Any materials, books and instruments or equipment that school provides.

Transport

- Transporting registered pupils to and from the school site, if the local authority has a statutory obligation to provide transport.
- Transporting registered pupils to another site where the governing body or the local authority have arranged for the pupils to be taught.

Musical instrument training

- Children who are learning to play musical instruments as part of the school's curriculum or part of a syllabus for a specific public examination for which the pupil is being prepared by the school.
- The cost involved in preparing a pupil for an examination.

Circumstances where charges may be raised

Additional optional activities

A charge can be made for other activities called an optional activity. When an extra optional activity is provided, a charge can be made as follows for the provision of materials, books, instruments or equipment:

Education

- Activities that take place wholly or mostly outside school time.



- If they are not part of the school's Curriculum, part of a syllabus for a specific public examination for which the pupil is being prepared in the school.
- Materials used in practical subjects and project assignments, on condition that the parents/carers have agreed beforehand that they or the pupil wish to keep the finished product, e.g. ingredients or materials.

Musical instrument training

- Musical instrument training provided to individual pupils, or a small group, if the teaching is not part of the school's Curriculum or a public examination syllabus that the pupil is following.
- Music tuition provided on an individual or a small group basis by Wrexham Music Cooperative.

Transport

- Transport that is not needed to take the pupil to the school or other site where the governing body has arranged for education to be provided for the pupil.

After-school clubs

- Charges may be applied for after-school clubs run by external providers. Clubs delivered by school staff do not carry a charge unless materials costs apply.

Voluntary Contributions

Although schools cannot charge for activities that take place during school time, it is possible to ask for voluntary contributions from parents/carers for activities that supplement the normal school curriculum. The school works to ensure all children can access the full curriculum regardless of financial circumstance.

Requests to parents/ carers for voluntary contributions mean that:

- that there is no legal obligation to make a voluntary contribution.
- that pupils will not be left out because of their parent/carers' inability or unwillingness to pay.
- that children of parents/carers who cannot contribute will not be treated differently in any way.
- that the activity may be cancelled if there are not enough voluntary contributions to make the activity possible, and if there is no way to make up the shortfall.



Refraining from charging

Parents/Carers who can prove that they receive the following benefits may be exempt from elements which the school may charge for with regard to a residential visit:

- a) Income Support.
- b) Job seekers allowance based on income.
- c) Any other benefit or allowance, or if they are entitled to any tax credits under the Tax Credits Act 2002 or an element of such a tax credit, as regulations note from time to time, for any period that is related fully or partly to the time spent on the trip.
- d) Guarantee element of the State Pension Credit.
- e) Universal Credit.

Breaking and Damaging Property

If a pupil's behaviour causes damage to school property or equipment, the parents/carers may be asked to pay for the necessary repair work or to pay for the purchase of new equipment. Charges will only reflect the actual cost of repair or replacement and will consider whether the damage was accidental or due to misconduct. Every incident should be treated on its own merits and as the school sees fit.

Policy Review

This policy will be reviewed by the Governing Body and adopted by the Governing Body every two years.

